Terms of Reference

Gender Equity and Social Inclusion (GESI) Consultant

<table>
<thead>
<tr>
<th>Location</th>
<th>Home-based with occasional meetings within Metro Manila</th>
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<tr>
<td>Duration</td>
<td>March to December 2023</td>
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<tr>
<td>Conditions</td>
<td>Output based consultancy, lump sum contract to cover professional fees and other direct cost</td>
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About ICLEI

**ICLEI - Local Governments for Sustainability** is a global network working with more than 2,500 local and regional governments committed to sustainable urban development. Active in 125+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our Members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability.

**ICLEI Southeast Asia Secretariat** (ICLEI SEAS) serves members in Indonesia, Thailand, Malaysia, and the Philippines. The Secretariat has gained recognition from its experience in empowering local governments in the region by designing, promoting, and drawing external support to implement programs on urban resilience, low emission development, integrated resource management, and other sustainability themes. ICLEI SEAS continuously inspires and invites local governments from provinces, cities, municipalities, and urban regions to forge partnerships for sustainability concerns specifically in terms of addressing climate change vis-à-vis urbanization; and encourages them to make this an important consideration in local development planning.

About the Consultancy

The contract for the “Climate Resilient Cities (CRC) - Climate Disaster Risk Assessment (CDRA) and Local Climate Change Action Plan (LCCAP) Consultant” was awarded by the Catholic Relief Services (CRS) to ICLEI – Local Governments for Sustainability Southeast Asia Secretariat (ICLEI SEAS) last March 03, 2023.

Funded by the United States Agency for International Development (USAID), the CRC project is a five-year activity that embodies a consultative and collaborative approach for advancing benchmarks for urban climate resilience in the Philippines. The CRC project supports six cities; namely, Batangas, Borongan, Cotabato, Iloilo, Legazpi, and Zamboanga. The ICLEI SEAS team shall work closely with the CRC team and the target local governments in the attainment of the project goal.

The overall CRC project objective is to improve resilience by strengthening the adaptive capacity of cities to adapt to, mitigate, and manage the impacts of climate change and disasters. It will develop robust
multi-stakeholder capacity for climate information generation, analysis, use, and climate change adaptation (CCA) and climate change mitigation (CCM) planning, support local government units (LGUs) to fund projects that improve climate resilience, and implement evidence-based, nature-based, and gender-sensitive solutions that are locally identified and context-specific.

**Specific Duties and Responsibilities**

- Provide guidance on how gender aspects can be incorporated into capacity building plans, modules, and materials.
- Develop modules/materials and act as a resource person in capacity building activities as needed. The consultant will be presenting on topics such as:
  - Overview of gender theory and practice
  - Basic concepts of GESI (systemic barriers in mainstreaming GESI, equity, equality, and inclusivity)
  - Developing contextualized analysis of how climate risks affect and/or exacerbate gender and social vulnerabilities
  - Integrating GESI into the decision-making and project cycle
  - Integrating GESI in the Impact and Benefits Analysis of Climate Actions
- Mainstream gender equality and social inclusion principles in the CDRA and LCCAP documents to be developed under the project

The overall approach and methodology to be employed in this consultancy will be guided by ICLEI Southeast Asia Secretariat.

**Qualifications**

1. Advanced degree in women and gender studies, environmental science/ management, political science, urban and regional planning, international and development studies, communication, community development, or other relevant degree; or a combination of relevant education and experience.
2. Good command of the English language, both written and spoken.
3. Proficiency in Microsoft Office applications (e.g. Excel, Word, PowerPoint) is a must.
4. Familiarity with the climate change policy landscape at national level.
5. Demonstrated understanding and working knowledge of data collection and analysis.
6. Ability to facilitate multi-stakeholder workshops at a national level.
7. Previous experience in development work or related work for donor organizations, government institutions, NGOs, private sector/ consulting firms is a strong advantage.
To apply, please submit a **Cover Letter** that demonstrates your relevant experience, qualifications, and proposed professional fee (including number of work days) along with your **latest CV**.

Please send all materials in one PDF via email with subject “APPLICATION - ICLEI SEAS GESI Consultant” no later than March 31, 2023 to: jose.gochoco@iclei.org. Applicants who do not comply with the instructions will not be considered.

Please use English for all communications. Only successful candidates will be contacted. No phone call is entertained. For more information about ICLEI Southeast Asia Secretariat, visit [http://icleiseas.org/](http://icleiseas.org/).