

## INVITATION TO BID

Purchase of Energy Audit Equipment  
for the ACCELERATE Project of ICLEI Southeast Asia Secretariat

1. The ICLEI Southeast Asia Secretariat invites interested parties to bid for the following items:

Lot No.	Qty	Item	Delivery Period
1	20	Thermal imaging camera	August 17 - September 20
2	20	Clamp multimeter	August 17 - September 20
3	20	Lux meter	August 17 - September 20

The prospective bidders should have been in the business of supplying such equipment for at least two (2) years.

2. The schedule of bidding activities is as follows:

Activities	Schedule
Advertisement/Posting of Invitation to Bid	August 7, 2020
Last day of Submission of Written Clarification	August 11, 2020, COB
Deadline for Submission of Bids	August 14, 2020, COB

3. Bidders should submit the following documents:
- Company Profile;
  - BIR Certificate of Registration;
  - DTI Certificate of Registration;
  - SEC Certificate of Registration;
  - Business Permit;
  - Bidding Proposal which includes the actual detailed technical specifications of bidder's item;
  - Warranties; and
  - CV or Profile of the technician/person who shall facilitate the online training.
4. The bidding will be following a simple competitive bidding process.
5. The specifications for each lot are detailed in Annex 1 below. Prospective bidders can bid on one or more lots.
6. The deadline for submission of bids is at close of business hours on August 14, 2020.

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7. The procured items must be delivered to the specified address on or before September 20, 2020. The delivery should be free of charge or included in the proposed bid.
8. Free on-Board Destination - the winning bidder retains liability for loss or damage until the goods are delivered and accepted by the buyer at 28 Vatican St., Merville Subdivision, Paranaque, Metro Manila.
9. The winning bidder must be able to conduct an online training workshop to provide instructions and do a demonstration on how to use the energy audit equipment. The tentative workshop date is September 30, 2020 and will be organized by ICLEI.
10. The ICLEI SEAS reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.
11. For further information, please refer to:  
Jose Bernardo Gochoco III  
Project Officer - Adaptation  
[jose.gochoco@iclei.org](mailto:jose.gochoco@iclei.org)

## ANNEX

### 1. Specifications

Included below are the minimum specifications needed for each lot.

#### **LOT 1: THERMAL IMAGING CAMERA**

Display: 2.4 LCD

Resolution: 60 x 60 pixels

Field of View: 20° x 20° / 0.5m

Thermal Sensitivity: 0.15 °C

Temperature range: -10 °C to 300 °C

Measurement accuracy: ± 2 °C

Image frequency: 6Hz

Focusing mode: any

Image storage: 2GB

#### **LOT 2: CLAMP MULTIMETER**

DC voltage: 600V ±1.0%

AC voltage: 600V ±1.2%

AC current: 20-200-600A ±2.5%

Resistance: 200k-2MΩ ±1.0%

Display: 6000 counts

Jaw opening: 26mm

Low voltage symbol: yes

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Overload protection: yes

On-off detection test and buzzer function: Yes

Data retention: yes

## **LOT 3: LUX METER**

Measurement range: 0 to 20000 lux

Accuracy:  $\pm 3\%$

Data Hold: preferred